

# Get Protected Stay Protected!

Even though Edutech's Maintenance Plus protection covers your equipment against accidental and liquid damage, it is still a good idea to help minimise the risk of being without your equipment during term time, the last thing you need is to be without your equipment when you need it most; the big test coming up which you need to revise for, coursework on a deadline, collaborative remote discussions!

**We've put together some instructions and handy guidelines for your equipment to stay protected:**



## **ALWAYS USE AN APPROVED PROTECTIVE CASE**

Always keep your tablet in an approved protective case - even when not in use. Most cases aren't the easiest on the eye but it's better to be protected!



## **THINK BEFORE YOU PACK YOUR EQUIPMENT**

Designed to be carried around - this is when most accidents happen. Keep your equipment separate from water bottles and food, and always check your bag or protective sleeve is fastened securely before you get up to move.



## **NEVER LEAVE TECHNOLOGY ON THE FLOOR**

Never leave your equipment on the floor, whether at school or home - they're not always the easiest to see and can be accidentally trodden on.



## **KEEP LEARNING AND LEISURE SEPARATE**

Do not take your equipment to locations which can expose it to the elements. The beach, a swimming pool or the park. These types of locations are best suited for recreational activities, rather than continuing your studies.

**IMPORTANT REMINDER - Take responsibility for your possessions, especially when they are provided to help you learn. If you have any questions, please contact your school representative.**

IMPORTANT - when things go wrong or your equipment is damaged, it is possible that your work may be lost. Please ensure you regularly back up your data to the cloud and have the 'autosave' function enabled on your software e.g. Word, Excel, PowerPoint etc. We can't be held liable for any loss of data.